

**Arlington Contributory Retirement Board
Meeting Meetings for October 22, 2015
At the Town Hall Annex
Second Floor Meeting Room**

Board members present: Chairman John Bilafer, Richard Keshian, Kenneth Hughes, Richard Viscay and Kenneth Steele

Call to order Regular Monthly Meeting

Chairman Bilafer called the Regular Monthly Meeting to order at 4:34 PM

Motion and vote to approve Expense and Payroll Warrants 24+25

After review and discussion, Mr. Steele made a motion to approve the Expense and Payroll Warrants 24 and 25 for payment, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion and vote to approve Minutes for September 2015

After review and discussion Mr. Steele made a motion to approve the September 2015 Minutes, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion and vote to approve August 2015 Trial Balance

After review and discussion Mr. Steele made a motion to approve the August 2015 Trial Balances, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion to approve new school members

Mr. Steele made a motion to waive the reading of the names of new school members, seconded by Mr. Hughes. The motion was approved by unanimous vote.

After review and discussion Mr. Steele made a motion to approve the new school members, seconded by Mr. Keshian. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Alicia Antreasian	09/02/2015	9+2%	Teacher Assistant
Patricia Bucci	09/08/2015	9+2%	Traffic Supervisor
Mary Chavez	09/21/2015	9+2%	Teacher Assistant
Sonya Connelly	09/30/2015	9+2%	Teacher Assistant
Matthew Curran	09/02/2015	9+2%	Teacher Assistant
Kathryn Devine	10/05/2015	9+2%	Teacher Assistant
Halley Finn	10/05/2015	9+2%	Teacher Assistant
Shawna Gibbons	09/28/2015	9+2%	Teacher Assistant
Sara Heller	09/21/2015	9+2%	Teacher Assistant
Tara Joyce	10/05/2015	9+2%	Teacher Assistant
Christopher Landford	09/02/2015	9+2%	Teacher Assistant
Michelle Levesque	09/28/2015	9+2%	Teacher Assistant
Ginamari Martinez	09/21/2015	9+2%	Teacher Assistant

Joseph Mygan	10/13/2015	9+2%	Teacher Assistant
Colleen Ralston	09/16/2015	9+2%	AHS Secretary
Emmanuela Rabiou	09/08/2015	9+2%	Teacher Assistant
Sona Toutonjian	09/02/2015	9+2%	Teacher Assistant
Nancy Valente	09/15/2015	9+2%	Teacher Assistant

Motion to table new town member's application

After review and discussion Mr. Keshian made a motion to table Ms. Heather Hernandez application pending her a clarification of her employment status, seconded by Mr. Hughes. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Heather Hernandez	10/06/2015	9+2%	Community Resource Specialist

Motion to approve new town members

After review and discussion Mr. Steele made a motion to approve the new town members, seconded by Mr. Viscay. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Michael Logue	10/19/2015	9+2%	Motor Equipment Operator
Jordenn White	09/25/2015	9+2%	Dispatcher

Motion to approve Housing Authority Members

After review and discussion Mr. Keshian made a motion to approve the new town members, seconded by Mr. Hughes. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Richard Sylvain	9/21/2015	9+2%	Occupancy Specialist

Motion and vote refund for Loretta Moresco in the amount \$15,432.81. Ms. Moresco had 8 years and 1 month of creditable service working as a Teacher Assistant for the School Department

After review and discussion Mr. Hughes made a motion to approve the refund for Loretta Moresco, seconded by Mr. Keshian. The motion was approved by unanimous vote.

New Business

Actuarial Guidelines

After review and discussion Mr. Hughes made a motion to accept the edited actuarial guidelines for when the Board is fully funded, seconded by Mr. Keshian. The motion was approved by unanimous vote. The document is now part of the record and on file in the Retirement Office.

Mr. Greco handed out the educational update from PERAC to the Board members which the Board members confirmed were accurate.

Adjourn

At 5:15 PM Mr. Steele made a motion to adjourn, seconded by Mr. Hughes. The motion was approved by unanimous vote.